

Approved by AICTE & PCI — NEW DELHI, Affiliated to JNTU KAKINADA (Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

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Ref: APC/Anti-Ragg/2019-20/SOP

## ANTI-RAGGING COMMITTEESTANDING OPERATING PROCEDURES (SOP) FOR THE ACEDEMIC YEAR 2019-2020

- 1. Anti-ragging orientation programs to be held for both parents & students to create awareness regarding the laws & actions taken.
- 2. Display of notice boards regarding anti ragging rules and important phone numbers at various places in the campus including hostels.
- 3. Forming anti-ragging committee including representatives from parents, students, staff & management.
- 4. Maintenance of different time slots for 1<sup>st</sup> year students for lunch, food courts & transportation to reduce the instances of ragging.
- 5. Allotting Anti-Ragging Squad duties to the faculty at various places in campus for one month when the First-year students joined.
- 6. Necessary action to be taken in case of any complaint raised.
- 7. Proper Enquiry of the complaint is done & the issue is forwarded to the Grievance Committee.
- 8. We make sure that every student fills an affidavit with regard to Anti-Ragging as per the norms prescribed by Government of India.

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